

UTILITIES COMMISSION MEETING

CITY HALL

4:30 P.M.

October 23, 2024

MEMBERS PRESENT: John Klinzing, Scott Busse, Pauly Paul, and Brad Hess

OTHERS PRESENT: Richard Snelson, Marc Stephanie, and Kathy Kovach

President Klinzing called the October 23, 2024, monthly meeting of the New Holstein Utilities Commission to order.

The Business Manager verified that the meeting was properly announced.

A motion was made by Busse, seconded by Paul, and carried to approve the October 23, 2024, agenda.

A motion was made Hess, seconded by Busse, and carried to approve the minutes of the September 25, 2024, meeting.

Visitors – None

A motion was made by Hess, seconded by Busse, and carried to approve the monthly bills, totaling **\$584,883.48**.

The Treasurer's report as of September 30, 2024, indicated the following balances: checking account – **\$76,646.15**; Savings and Investments - **\$62,746.82**; Electric/Water Reserve Funds – **\$1,549,218.17** Water Refinance Bond **\$150,582.83** for a total of **\$1,839,193.97**.

The financial statements for the month of September were reviewed.

Discussion was held on the Tower Rental AT&T Lease. General Manger will review lease proposal and negotiate contract offer with AT&T. General Manager will update Commissioners at November meeting.

Discussion was held regarding the proposed draft of the 2025 electric, water, and softener budgets. Updates to the expenses and cash flow were presented.

Being no further business, the meeting was adjourned.

Scott Busse,
Secretary

**SANITARY SEWER COMMISSION MEETING
FOLLOWING THE NEW HOLSTEIN UTILITIES MEETING**

CITY HALL

October 23, 2024

MEMBERS PRESENT: John Klinzing, Scott Busse, Pauly Paul, and Brad Hess

OTHERS PRESENT: Richard Snelson, Marc Stephanie, and Kathy Kovach

President Klinzing called the regular monthly meeting of the New Holstein Sanitary Sewer Commission to order.

The Business Manager verified that the meeting was properly announced.

A motion was made by Busse, seconded by Hess, and carried to approve the October 23, 2024, agenda.

A motion was made by Hess, seconded by Paul, and carried to approve the minutes of the September 25, 2024, meeting.

A motion was made by Busse, seconded by Hess, and carried to approve the monthly bills, totaling, **\$30,076.42**.

The Treasurer's report as of September 30, 2024, indicated the following balances: checking – **\$61,023.79** operating funds; Savings and Loan Accounts - **\$140,906.46** and Money Markets- Replacement Fund account– **\$24,580.13** for a total of **\$226,510.38**.

General Manager presented recommendation to raise the sewer base and cost per gallon rates by 4% to keep up with operation and maintenance and dept service as recommended by the Utilities financial advisor. A motion was made by Busse, seconded by Hess, and carried to pursue to increase the sewer rates by 4% effective January 1, 2025.

A motion was made by Busse, seconded by Paul, and carried to discontinue the Seasonal Sewer credit for residential customers beginning January 1, 2025. Residential customers will be offered deduct water meters, at the monthly meter cost, if they want a deduction for their sewer usage.

Discussion was held regarding the proposed draft of the 2025 sanitary sewer budgets. Updates to the expenses and cash flow were presented.

The next Utilities Commission meeting was set for 4:30 p.m. on Wednesday November 20, 2024.

Being no further business, meeting was adjourned.

Scott Busse,
Secretary