

UTILITIES COMMISSION MEETING

CITY HALL

5:30 P.M.

June 26, 2024

MEMBERS PRESENT: John Klinzing, Scott Busse, Pauly Paul and Brad Hess

OTHERS PRESENT: Marc Stephanie, Kathy Kovach, Jodi Dobson & Nina Crane, and Nicole Guld

President Klinzing called the June 26, 2024, monthly meeting of the New Holstein Utilities Commission to order.

The Business Manager verified that the meeting was properly announced.

A motion was made by Paul, seconded by Hess, and carried to approve the June 26, 2024, agenda with the addition to include a recommendation and action for Nicole Guld, WPPI to apply for the electric rate increase after her presentation.

A motion was made Paul, seconded by Hess, and carried to approve the minutes of the May 29, 2024, meeting.

Visitors – Jodi Dobson, CPA, Baker Tilly and Nicole Guld, Rate Analyst II, WPPI

Jodi Dobson, CPA, Partner, Baker Tilly gave a presentation on the 2023 annual audit. Dobson gave an overview of the audit process and reports. The actual rate of return was 2.78% for electric and 3.57% water. Authorized rate of return was 5.25% for electric and 2.75% water. It was noted that there were no findings of significant non-compliance, regulations, or fraud findings during the audit. Overall, the Utility is financially stable.

Nicole Guld, Analyst II, WPPI gave a proposed electric rate presentation. The overall rate request for the Public Service Commission would be 3.09% or \$170,195. There were a three rate design changes that will be requested:

- Remove option under Gs-1 for customers over 12,000 kWh and load factor > 45% to move into Cp-1 rate
- Remove legacy windows on Time of Use customers of 7am-7pm and 9am-9pm under Rg2 and Gs2 tariffs. Having only 8am-8pm for all customers.
- Update NSM (opt out) charges.

Nicole stated that if approved by the Utility Commission the application would be submitted to the Public Service Commission the following day, June 27, 2024.

A motion was made by Busse, seconded by Hess, and carried to submit the application for the electric rate increase to the Public Service Commission.

A motion was made by Hess seconded by Busse, and carried to approve the monthly bills, totaling **\$289,853.72**.

The Treasurer's report as of May 31, 2024, indicated the following balances: checking account – **\$218,669.10**; Savings and Investments - **\$254,789.96**; Electric/Water Reserve Funds – **\$1,250,844.44** Water Refinance Bond **\$34,030.02** for a total of **\$1,758,333.52**.

The financial statements for the month of May were reviewed.

A motion was made by Busse, seconded by Paul, and carried to donate \$250.00 to the New Holstein Fire Department 2024 Picnic.

Thank you notes were read from Anna Heise, Addison Kautzer and Ashley Paredes, WPPI sponsored scholarship recipients and from Paula Pethan for the donation given in honor of her mother, Rosalie Bauer.

Busse asked that a future agenda item be added to discuss Commission member attendance expectations.

Being no further business, the meeting was adjourned.

Scott Busse,
Secretary

**SANITARY SEWER COMMISSION MEETING
FOLLOWING THE NEW HOLSTEIN UTILITIES MEETING**

CITY HALL

June 26, 2024

MEMBERS PRESENT: John Klinzing, Scott Busse, Pauly Paul and Brad Hess

OTHERS PRESENT: Marc Stephanie, and Kathy Kovach

President Klinzing called the regular monthly meeting of the New Holstein Sanitary Sewer Commission to order.

The Business Manager verified that the meeting was properly announced.

A motion was made by Busse, seconded by Hess, and carried to approve the June 26, 2024, agenda.

A motion was made by Hess, seconded by Paul, and carried to approve the minutes of the May 29, 2024, meeting.

A motion was made by Paul, seconded by Busse, and carried to approve the monthly bills, totaling, **\$55,349.54.**

The Treasurer's report as of May 31, 2024, indicated the following balances: checking - **\$192,961.73** operating funds; Savings and Loan Accounts - **\$91,626.74** and Money Markets- Replacement Fund account- **\$167,192.85** for a total of **\$451,781.32.**

An update was given by the General Manager on the Wisconsin Avenue Loan Refinancing with Safe Drinking Water Loan and Clean Water Loan. The refinancing amount would be the current principal amount due of \$1,626,267.14, plus interest up to August 16, 2024. The interest rate for the refinancing amount would be at 2.14% instead of the current rate of 5%. Bond Council is in the process of reviewing the application. A resolution to borrow the funds from Safe Drinking Water Loan and Clean Water will be voted on by the City of New Holstein Common Council on July 10, 2024.

The next Utilities Commission meeting was set for 5:30 p.m. on Tuesday, July 23, 2024.

Being no further business, meeting was adjourned.

Scott Busse,
Secretary