

UTILITIES COMMISSION MEETING

CITY HALL

5:30 P.M.

May 29, 2024

MEMBERS PRESENT: John Klinzing, Scott Busse and Brad Hess

OTHERS PRESENT: Marc Stephanie, Kathy Kovach, and Mayor Snelson

President Klinzing called the May 29, 2024, monthly meeting of the New Holstein Utilities Commission to order.

The Business Manager verified that the meeting was properly announced.

A motion was made by Busse, seconded by Hess, and carried to approve the May 29, 2024, agenda.

A motion was made Busse, seconded by Hess, and carried to approve the minutes of the April 24, 2024, meeting.

Visitors - None

A motion was made by Busse seconded by Hess, and carried to approve the monthly bills, totaling **\$1,217,543.19**.

The Treasurer's report as of April 30, 2024, indicated the following balances: checking account – **\$398,281.94**; Savings and Investments - **\$251,010.72**; Electric/Water Reserve Funds – **\$1,160,841.63** Water Refinance Bond **\$34,030.02** for a total of **\$1,844,164.31**.

The financial statements for the month of April were reviewed.

A motion was made by Busse, seconded by Hess, and carried to adopt and implement the PSC 119 rules regarding the Solar Application and Commissioning Fees.

An update was given by the General Manager on the WPPI Revolving Member Loan for the electric AMI Honeywell/Elster meters and the ordering process of the meters. WPPI will review and vote at their next Executive Committee meeting in June. Approximately 2764 meters will be ordered from Primus Marketing. They will provide us with different class type meters to make sure they will function properly before full order is submitted. Meters will take approximately 40 weeks to receive once order is submitted.

Thank you notes were read from the New Holstein Fire Department and Library of the recent donations given.

Being no further business, the meeting was adjourned.

Scott Busse,
Secretary

**SANITARY SEWER COMMISSION MEETING
FOLLOWING THE NEW HOLSTEIN UTILITIES MEETING**

CITY HALL

May 29, 2024

MEMBERS PRESENT: John Klinzing, Scott Busse and Brad Hess

OTHERS PRESENT: Marc Stephanie, Kathy Kovach, and Mayor Snelson

President Klinzing called the regular monthly meeting of the New Holstein Sanitary Sewer Commission to order.

The Business Manager verified that the meeting was properly announced.

A motion was made by Busse, seconded by Hess, and carried to approve the May 29, 2024, agenda.

A motion was made by Hess, seconded by Busse, and carried to approve the minutes of the April 24, 2024, meeting.

A motion was made by Hess, seconded by Busse, and carried to approve the monthly bills, totaling, **\$65,936.18**.

The Treasurer's report as of April 30, 2024, indicated the following balances: checking - **\$194,888.00** operating funds; Savings and Loan Accounts - **\$69,143.89** and Money Markets- Replacement Fund account- **\$164,044.82** for a total of **\$428,076.71**.

A motion was made by Hess, seconded by Busse, and carried to present the Compliance Maintenance Annual Report (CMAR) Wastewater Treatment System to City Council for approval.

The next Utilities Commission meeting was set for 5:30p.m. on Wednesday, June 26, 2024.

Being no further business, a motion was made by Hess, seconded by Busse, and carried to adjourn the meeting.

Scott Busse,
Secretary