

## UTILITIES COMMISSION MEETING

**CITY HALL**

**4:00 P.M.**

**November 20, 2024**

**MEMBERS PRESENT:** John Klinzing, Scott Busse, Pauly Paul, Barry Scholz, and Brad Hess

**OTHERS PRESENT:** Richard Snelson, Marc Stephanie, and Kathy Kovach

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President Klinzing called the November 20, 2024, monthly meeting of the New Holstein Utilities Commission to order.

The Business Manager verified that the meeting was properly announced.

A motion was made by Busse, seconded by Paul, and carried to approve the November 20, 2024, agenda.

A motion was made Scholz, seconded by Hess, and carried to approve the minutes of the October 23, 2024, meeting.

Visitors – None

A motion was made by Busse, seconded by Paul, and carried to approve the monthly bills, totaling **\$646,183.79**.

The Treasurer's report as of October 31, 2024, indicated the following balances: checking account – **\$41,937.79**; Savings and Investments - **\$59,426.35**; Electric/Water Reserve Funds – **\$1,517,461.75** Water Refinance Bond **\$150,582.83** for a total of **\$1,769,408.72**.

The financial statements for the month of October were reviewed.

Discussion was held on the Tower Rental AT&T Lease. General Manger presented the updated proposal options from AT&T. Current Option: \$9,200 per year, with 15% rent increase every 5 years. Option 1: \$9,800 per year, with 7.5% rent increase every 5 years. Option 2: \$10,300 per year, with 2% rent increase per year. All options extended the Lease through December 31, 2052. Prepay Option: Lump Sum \$165,940, with a 40-year easement on tower and assign the lease rights and rental income under the lease and rental income under your lease with AT&T to MD7 or an affiliate of MD7. A motion was made by Busse, seconded by Hess, and carried to accept the lump sum option of \$165,940 from AT&T.

Discussion was held regarding the proposed 2025 electric, water, and softener budgets. Updates to the expenses and cash flow were presented. A motion was made by Paul, seconded by Busse, and carried to approve the electric, water and softener budgets for 2025 as presented.

Being no further business, the meeting was adjourned.

Scott Busse,  
Secretary

**SANITARY SEWER COMMISSION MEETING  
FOLLOWING THE NEW HOLSTEIN UTILITIES MEETING**

**CITY HALL**

**November 20, 2024**

**MEMBERS PRESENT:** John Klinzing, Scott Busse, Pauly Paul, Barry Scholz, and Brad Hess

**OTHERS PRESENT:** Richard Snelson, Marc Stephanie, and Kathy Kovach

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President Klinzing called the regular monthly meeting of the New Holstein Sanitary Sewer Commission to order.

The Business Manager verified that the meeting was properly announced.

A motion was made by Hess, seconded by Paul, and carried to approve the November 20, 2024, agenda.

A motion was made by Paul, seconded by Hess, and carried to approve the minutes of the October 23, 2024, meeting.

A motion was made by Busse, seconded by Scholz, and carried to approve the monthly bills, totaling, **\$69,710.17**.

The Treasurer's report as of October 31, 2024, indicated the following balances: checking – **\$78,024.49** operating funds; Savings and Loan Accounts - **\$279,868.34** and Money Markets- Replacement Fund account– **\$18,327.99** for a total of **\$376,220.82**.

A discussion was held regarding the 2025 sanitary sewer budget. Updates to the expenses and cash flow were presented. A motion was made by Hess, seconded by Busse, and carried to approve the sanitary sewer budget for 2025 as presented.

The next Utilities Commission meeting was set for 4:30 p.m. on Wednesday December 18, 2024.

Being no further business, meeting was adjourned.

Scott Busse,  
Secretary