

UTILITIES COMMISSION MEETING

CITY HALL

6:30 P.M.

December 28, 2021

MEMBERS PRESENT: John Klinzing, Scott Busse, Pauly Paul, Marc Stephanie and Brad Hess
OTHERS PRESENT: Mayor Hebl, Randy Jaeckels, Doug Schneider, Brad Zank, Ian DeMarre, Tom Pafford and Paula Pethan

President Klinzing called the December 28, 2021 monthly meeting of the New Holstein Utilities Commission to order.

The Business Manager verified that the meeting was properly announced.

A motion was made by Busse, seconded by Stephanie and carried to approve the December 28, 2021 agenda.

A motion was made by Stephanie, seconded by Hess and carried to approve the minutes of the November 23, 2021 meeting.

President Klinzing welcomed the visitors; Doug Schneider, Brad Zank, Ian DeMarre and Tom Pafford

A motion was made by Paul, seconded by Hess and carried to approve the monthly bills, totaling \$697,793.64.

The Treasurer's report as of November 30, 2021 indicated the following balances: checking account – **\$538,069.08** Savings and Investments - **\$351,999.80** Electric/Water Reserve Funds - **\$816,051.96** Rural Development Bond Reserve Account - **\$34,220.74** for a total of **\$1,740,341.58**.

The financial statements for the month of November statements were reviewed.

The consensus of the Commission at the November meeting was to permanently remove fluoride from the water distribution system. In order to do this, City Ordinance 14.06, Fluoridation, must be rescinded. A motion was made by Busse, seconded by Stephanie and carried to recommend to the Common Council to rescind Ordinance 14.06.

A change order from David Tenor Corporation, DTC, in the amount of \$47,969.00 was received. The change order is being presented due to additional labor needed to complete pipe replacements due to unknown soil conditions and that many meters were not at the front of properties as anticipated. Also, additional concrete work was needed to be completed due to the location of some of the private service laterals. The General Manager indicated that he believes the change order is justified and is recommending approval. After discussion, a motion was made by Paul, seconded by Stephanie, and carried to approve the change order to DTC in the amount of \$47,969.00.

A motion was made by Hess, seconded by Paul and carried to amend the 2022 Electric Dept. budget to add back the dump truck box for approximately \$16,000.00 due to the fact that it was recently made known that materials had already been ordered in 2021. Supplies were delayed due to the current supply chain issues and shortages of materials.

A motion was made Stephanie, seconded by Busse, and carried to approve an increase to all of the softener rates of 10%, \$.86 (for the smallest unit), vs. the 5% increase approved previously in the 2022 softener budget. The increase is needed in response to larger increases in softener unit prices and material than originally anticipated.

A motion was made by Busse, seconded by Paul and carried to accept the letter of resignation from Amanda Ash, with a last working day of January 7, 2022.

There were no personnel issues to discuss.

Thank you notes from the New Holstein Area Chamber of Commerce and The Salvation Army for donations received were acknowledged.

Being no further business, a motion was made by Stephanie, seconded by Hess, and carried to adjourn the meeting.

Scott Busse, Secretary

**SANITARY SEWER COMMISSION MEETING
FOLLOWING THE NEW HOLSTEIN UTILITIES MEETING**

CITY HALL

DECEMBER 28, 2021

MEMBERS PRESENT: John Klinzing, Scott Busse, Pauly Paul, Marc Stephanie and Brad Hess

OTHERS PRESENT: Mayor Hebl, Randy Jaeckels, Doug Schneider, Brad Zank, Ian DeMarre, Tom Pafford and Paula Pethan

President Klinzing called the regular monthly meeting of the New Holstein Sanitary Sewer Commission to order.

The Business Manager verified that the meeting was properly announced.

A motion was made by Busse, seconded by Paul and carried to approve the December 28, 2021 agenda.

A motion was made by Stephanie, seconded by Hess and carried to approve the minutes of the November 23, 2021 meeting.

A motion was made by Stephanie, seconded by Paul and carried to approve the monthly bills, totaling, \$33,390.66.

The Treasurer's report as of November 30, 2021 indicated the following balances: checking - \$94,729.95 operating funds; replacement fund - \$98,861.48 and Money Market account (loan payments) – \$103,724.72 for a total of \$297,316.15.

The Commission reviewed the WWTP facilities plan completed by the engineering firm of Strand and Associates Inc. The General Manager's recommendation was to approve the plan with the removal of paragraph 4, "Per and Polyfluoroalkyl Substances (PFAS) and Other Contaminants of Emerging Concerns". A motion was made by Busse, seconded by Stephanie, and carried to submit the Facilities Plan to the Department of Natural Resources with the modification of paragraph 4 on page 7 deleted.

It was noted by DeMarre that new DNR permit levels for phosphorus and suspended solids have been received from the DNR. The current levels at the WWTP are below the new 2022 permit levels.

Under forthcoming events, the next Utilities Commission meeting was set for Tuesday, January 25, 2022, at 6:30 p.m.

Being no further business, the meeting was adjourned.

Scott Busse, Secretary