

## UTILITIES COMMISSION MEETING

**CITY HALL**

**6:30 P.M.**

**JANUARY 25, 2022**

**MEMBERS PRESENT:** John Klinzing, Scott Busse, Pauly Paul, and Marc Stephanie

**OTHERS PRESENT:** Mayor Hebl, Randy Jaeckels, Doug Schneider, and Paula Pethan

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President Klinzing called the January 25, 2022, monthly meeting of the New Holstein Utilities Commission to order.

The Business Manager verified that the meeting was properly announced.

A motion was made by Paul, seconded by Stephanie, and carried to approve the January 25, 2022, agenda.

A motion was made by Stephanie, seconded by Pauly, and carried to approve the minutes of the December 28, 2021, meeting.

President Klinzing welcomed the visitor, Doug Schneider.

A motion was made by Paul, seconded by Stephanie, and carried to approve the monthly bills, totaling \$611,774.68.

The Treasurer's report as of December 31, 2021, indicated the following balances: checking account – **\$674,767.46** Savings and Investments - **\$402,096.33** Electric/Water Reserve Funds - **\$846,232.56** Rural Development Bond Reserve Account - **\$34,220.74** for a total of **\$1,957,317.09**.

The preliminary financial statements for the month of December statements were reviewed.

Busse arrived at the meeting.

The General Manager presented his seven goals for 2022.

A motion was made by Stephanie, seconded by Busse, and carried to accept the letter of resignation from Matt Gahan with a last working date of February 1, 2022. Gahan is a Water/Wastewater Operator working primarily in the Water Department. The position has been posted.

New Holstein Utilities staffing issues were discussed. It was noted that Amanda Ash rescinded her letter of resignation and remains working at NHU. The General Manager suggested that the Commission consider re-establishing a personnel committee to review employee issues prior to being brought to the whole Commission. It was the consensus to create the committee soon.

The bid summary for the 2022 LSL project were as follows: Alfson Excavating, Valders \$1,357,050.00; David Tenor Corporation, Green Bay \$1,477,770.00; Korpff Plumbing, Plymouth \$1,514,080.00; Mid City Corporation, Butler \$1,523,800.00, Kruczek Construction, Green Bay \$1,566,000.00; and Advance Construction, Green Bay \$2,036,780.00. After a discussion regarding the background of Alfson Excavating, a motion was made by Paul, seconded by

Stephanie, and carried to approve the recommendation of Robert E. Lee and Associates to award the bid to Alfson Excavating of Valders in the amount of \$1,357,050.00.

The WDNR 2021 Sanitary Sewer Report was presented and discussed. Four items of note were: 1) Pumphouse 3 modification to the overflow pipe needs to be completed by August 31, 2021; 2) Develop a plan for creating and maintaining a comprehensive inventory of the distribution system material along with public and private service line information by February 13, 2022; 3) Develop and implement a cross connection control plan by August 31, 2022, and 4) Regulation of private wells on NHU's water system shall be implemented by August 31, 2022. The General Manager will prepare a response to the report by the requested February 13, 2022, deadline.

There were no personnel issues to discuss.

There were no communications.

Being no further business, a motion was made by Busse, seconded by Stephanie, and carried to adjourn the meeting.

Scott Busse, Secretary

**SANITARY SEWER COMMISSION MEETING  
FOLLOWING THE NEW HOLSTEIN UTILITIES MEETING**

**CITY HALL**

**JANUARY 25, 2022**

**MEMBERS PRESENT:** John Klinzing, Scott Busse, Pauly Paul, and Marc Stephanie

**OTHERS PRESENT:** Mayor Hebl, Randy Jaeckels, Doug Schneider, and Paula Pethan

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President Klinzing called the regular monthly meeting of the New Holstein Sanitary Sewer Commission to order.

The Business Manager verified that the meeting was properly announced.

A motion was made by Busse, seconded by Paul, and carried to approve the January 25, 2022, agenda.

A motion was made by Stephanie, seconded by Paul, and carried to approve the minutes of the December 28, 2021, meeting.

A motion was made by Paul, seconded by Stephanie, and carried to approve the monthly bills, totaling, \$43,720.34.

The Treasurer's report as of December 31, 2021, indicated the following balances: checking - \$114,187.78 operating funds; replacement fund - \$93,692.38 and Money Market account (loan payments) – \$103,257.42 for a total of \$340,137.58.

Under forthcoming events, the next Utilities Commission meeting was set for Tuesday, February 22, 2022, at 6:30 p.m.

Being no further business, the meeting was adjourned.

Scott Busse, Secretary