

UTILITIES COMMISSION MEETING

CITY HALL

6:30 P.M.

MARCH 22, 2022

MEMBERS PRESENT: John Klinzing, Scott Busse, and Marc Stephanie

OTHERS PRESENT: Randy Jaeckels, and Paula Pethan

President Klinzing called the March 22, 2022, monthly meeting of the New Holstein Utilities Commission to order.

The Business Manager verified that the meeting was properly announced.

A motion was made by Busse, seconded by Stephanie, and carried to approve the March 22, 2022, agenda.

A motion was made by Stephanie, seconded by Busse, and carried to approve the minutes of the March 3, 2022, meeting.

There were no visitors.

A motion was made by Busse, seconded by Stephanie, and carried to approve the monthly bills, totaling \$464,642.31.

The Treasurer's report as of February 28, 2022, indicated the following balances: checking account – **\$594,267.59**; Savings and Investments - **\$470,591.16**; Electric/Water Reserve Funds - **\$895,879.79**; Water Refinance Reserve Account - **\$34,220.74** for a total of **\$1,994,959.28**.

The financial statements for the month of February were reviewed.

A water service lateral serving two properties was discussed. The Water Foreman would like to split the service and make it two, adding a second water service lateral and curb box. A City ordinance would need to be created and approved so that each side of future condominiums/or duplexes must be served by two services.

A motion was made by Stephanie, seconded by Busse, and carried to approve language revisions for multiple sections of the employee handbook.

The digger derrick arrived March 22, 2022. Altec, the seller of the vehicle will come to New Holstein to work with the department to give an overview of the workings of the vehicle. The old digger derrick will be advertised on the Wisconsin Surplus auction site.

An update on the lead service projects was given by the General Manager. Notification from the DNR indicated that the grant would be covering a large amount of the private service cost. There will be six meetings held to inform the affected customers about the project. A pre-construction meeting will be held in the near future. The project is scheduled to begin in early April and finished by the end of July. The City has stated the affected streets do not need to be cold patched at this time. Compacting and graveling the patches will be enough for the time being until the streets are paved as per the contract requires.

A motion was made by Stephanie, seconded by Busse, and carried to authorize Utilities management to obtain the best financing for borrowing for the various water and sanitary sewer projects to be completed in 2022.

There were no personnel issues to discuss.

Under communications a thank you note from the family of Ronald Thelen was acknowledged for the memorial gift provided for his death. Sharon Thelen (Ron's wife) worked for the Utilities years ago.

Being no further business, the meeting was adjourned.

Scott Busse, Secretary

**SANITARY SEWER COMMISSION MEETING
FOLLOWING THE NEW HOLSTEIN UTILITIES MEETING**

CITY HALL

MARCH 22, 2022

MEMBERS PRESENT: John Klinzing, Scott Busse, and Marc Stephanie

OTHERS PRESENT: Randy Jaeckels, and Paula Pethan

President Klinzing called the regular monthly meeting of the New Holstein Sanitary Sewer Commission to order.

The Business Manager verified that the meeting was properly announced.

A motion was made by Busse, seconded by Stephanie, and carried to approve the March 22, 2022, agenda.

A motion was made by Stephanie, seconded by Busse, and carried to approve the minutes of the March 3, 2022, meeting.

A motion was made by Busse, seconded by Stephanie, and carried to approve the monthly bills, totaling, \$31,241.60.

The Treasurer's report as of February 28, 2022, indicated the following balances: checking - \$84,671.44 operating funds; replacement fund - \$119,844.44 and Money Market account (loan payments) – \$138,211.14 for a total of \$342,727.12.

Under forthcoming events: an all-employee meeting with the Personnel Committee is scheduled for March 29, 2022, and the next Utilities Commission meeting was set for Tuesday, April 26, 2022, at 6:30 p.m. Also, mentioned was the upcoming WPPI Energy Regional Dinner Meeting at River's Bend in Green Bay to be held on June 30, 2022.

Being no further business, the meeting was adjourned.

Scott Busse, Secretary