

UTILITIES COMMISSION MEETING

CITY HALL

6:30 P.M.

JUNE 28, 2022

MEMBERS PRESENT: John Klinzing, Scott Busse, Brad Hess, Pauley Paul, and Marc Stephanie

OTHERS PRESENT: Mayor Snelson, Randy Jaeckels, Paula Pethan, Doug Schneider, Justin Schneider, and Klein Vogel

President Klinzing called the June 28, 2022, monthly meeting of the New Holstein Utilities Commission to order.

The Business Manager verified that the meeting was properly announced.

A motion was made by Busse, seconded by Stephanie, and carried to approve the June 28, 2022, agenda.

A motion was made by Stephanie, seconded by Hess, and carried to approve the minutes of the May 17, 2022, meeting.

A motion was made by Paul, seconded by Stephanie, and carried to approve the monthly bills, totaling \$707,428.98.

The Treasurer's report as of May 31, 2022, indicated the following balances: checking account – **\$541,544.99**; Savings and Investments - **\$192,059.43**; Electric/Water Reserve Funds - **\$632,263.90**; Water Refinance Reserve Account - **\$34,220.74** for a total of **\$1,400,089.06**.

The financial statements for the month of May were reviewed.

A motion was made by Busse, seconded by Hess, and carried to accept the letter of resignation from lineman Matt Kiecker.

A motion was made by Hess, seconded by Busse, and carried to approve a donation to the New Holstein Fire Department Firemen's Picnic in the amount of \$250.00. The donation is from the WPPI Energy Commitment to Community fund.

The Commission was informed of recent changes to the CDL program and the increase of cost to \$3,000.00. A motion was made by Hess, seconded by Paul to approve spending the \$3,000.00 for CDL training and licensing necessary for employees.

Jaeckels reported that he and D. Schneider attended a construction meeting with Calumet County regarding the Wisconsin Avenue (County X) Infrastructure project. NHU will be replacing the watermain and sewer main as part of this project. The County inquired if we wanted to split the boring costs necessary to replace the bridge. It was the consensus to not split the costs for the bridge as it is not part of our responsibility and we do not need to bore for our part of the project. The engineer for this project is Ayres Associates. NHU has used Robert E. Lee in past road projects, but the Commission agreed that it made sense to use Ayres Associates for our portion. This should avoid any duplication of costs.

A thank you note from Luke Abrams for the \$500.00 high school graduation scholarship he received was acknowledged by the Commission.

Being no further business, a motion was made by Stephanie, seconded by Paul to adjourn the meeting.

Scott Busse, Secretary

**SANITARY SEWER COMMISSION MEETING
FOLLOWING THE NEW HOLSTEIN UTILITIES MEETING**

CITY HALL

JUNE 28, 2022

MEMBERS PRESENT: John Klinzing, Scott Busse, Brad Hess, Pauly Paul and Marc Stephanie

OTHERS PRESENT: Mayor Snelson, Randy Jaeckels, Doug Schneider, Justin Schneider, Klein Vogel, and Paula Pethan

President Klinzing called the regular monthly meeting of the New Holstein Sanitary Sewer Commission to order.

The Business Manager verified that the meeting was properly announced.

A motion was made by Busse, seconded by Paul, and carried to approve the June 28, 2022, agenda.

A motion was made by Paul, seconded by Stephanie, and carried to approve the minutes of the May 17, 2022, meeting.

A motion was made by Stephanie, seconded by Paul, and carried to approve the monthly bills, totaling, \$51,894.95.

The Treasurer's report as of May 31, 2022, indicated the following balances: checking - \$143,939.31 operating funds; replacement fund - \$120,218.48 and Money Market account (loan payments) – \$47,698.73 for a total of \$311,856.52.

Prior to adjourning into closed session Doug Schneider, Justin Schneider and Klein Vogel spoke to the Commission regarding their benefit concerns and requests. They then left the meeting.

A motion was made by Stephanie, seconded by Busse, and carried to adjourn and reconvene in closed session to discuss employment, promotion – performance evaluation, benefits and/or compensation of employees per Wisconsin State Statute §19.85(1)(c).

A motion was made by Paul, seconded by Stephanie, and carried to adjourn and reconvene in open session.

A motion was made by Busse, seconded by Hess and carried to approve the following items from closed session all effective June 25, 2022, the first day of the current payroll; a 4% wage increase for all employees; a change in the vacation accrual to accrue 8 hours for years of employment 7, 9, 11, 13, 15, 17, 19, 21, 23, 25 rather than the current schedule of 4 weeks at 15 years and 5 weeks at 25 years; pay double time on Sunday call outs for the electric department; approval of a working lunch for the water/wwtp departments; and a clothing allowance of \$250.00 for all office staff.

Under forthcoming events the next Utilities Commission meeting was set for July 26, 2022, and a reminder was given for the WPPI Energy Regional Dinner Meeting at River's Bend in Green Bay to be held on June 30, 2022.

The Commission expressed their appreciation to Randy for a job well done and wished him the best in his new career.

Being no further business, a motion was made by Stephanie, seconded by Busse to adjourn the meeting.

Scott Busse, Secretary