

## UTILITIES COMMISSION MEETING

**CITY HALL**

**6:30 P.M.**

**MAY 17, 2022**

**MEMBERS PRESENT:** John Klinzing, Scott Busse, Brad Hess, and Marc Stephanie

**OTHERS PRESENT:** Mayor Snelson, Randy Jaeckels, and Paula Pethan

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President Klinzing called the May 17, 2022, monthly meeting of the New Holstein Utilities Commission to order.

The Business Manager verified that the meeting was properly announced.

A motion was made by Busse, seconded by Stephanie, and carried to approve the May 17, 2022, agenda.

A motion was made by Hess, seconded by Stephanie, and carried to approve the minutes of the April 26, 2022, meeting.

Jodi Dobson, Partner, Baker Tilly gave a presentation of the annual audit presentation. Dobson began the presentation by giving an overview of the audit process and reports. It was noted that rate of returns for both the electric and water departments were greater than the PSC authorized rate of returns mostly due to recent rate increases. The sanitary sewer's revenues and operating expenses margins were consistent with prior years. Debt coverages for all the departments were above the required coverages. Overall, the Utility is financially stable. There were no questions from the Commission.

A motion was made by Stephanie, seconded by Busse, and carried to approve the monthly bills, totaling \$538,830.89.

The Treasurer's report as of April 30, 2022, indicated the following balances: checking account – **\$601,318.55**; Savings and Investments - **\$157,534.34**; Electric/Water Reserve Funds - **\$784,339.15**; Water Refinance Reserve Account - **\$34,220.74** for a total of **\$1,577,412.78**.

The financial statements for the month of April were reviewed.

A motion was made by Hess, seconded by Busse, and carried to accept the letter of resignation from General Manager Randy Jaeckels.

A thank you note from April Lisch on behalf of the City for the "Music in Park" donation received was acknowledged by the Commission.

Being no further business, the meeting was adjourned.

Scott Busse, Secretary

**SANITARY SEWER COMMISSION MEETING  
FOLLOWING THE NEW HOLSTEIN UTILITIES MEETING**

**CITY HALL**

**MAY 17, 2022**

**MEMBERS PRESENT:** John Klinzing, Scott Busse, Brad Hess, and Marc Stephanie

**OTHERS PRESENT:** Mayor Snelson, Randy Jaeckels, and Paula Pethan

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President Klinzing called the regular monthly meeting of the New Holstein Sanitary Sewer Commission to order.

The Business Manager verified that the meeting was properly announced.

A motion was made by Busse, seconded by Stephanie, and carried to approve the May 17, 2022, agenda.

A motion was made by Hess, seconded by Stephanie, and carried to approve the minutes of the April 26, 2022, meeting.

A motion was made by Stephanie, seconded by Busse, and carried to approve the monthly bills, totaling, \$12,701.69.

The Treasurer's report as of April 30, 2022, indicated the following balances: checking - \$112,449.50 operating funds; replacement fund - \$117,167.48 and Money Market account (loan payments) – \$36,960.90 for a total of \$266,577.88.

A motion was made by Hess, seconded by Stephanie, and carried to accept the Compliance Maintenance Annual Report and move to the City Council for approval.

A motion was made by Busse, seconded by Stephanie, and carried to adjourn and reconvene in closed session to discuss employment, promotion – performance evaluation, benefits and/or compensation of employees per Wisconsin State Statute §19.85(1)(c).

A motion was made by Hess, seconded by Stephanie, and carried to adjourn and reconvene in open session.

There were no items to be acted upon from closed session.

Under forthcoming events the next Utilities Commission meeting was set for June 28, 2022. Those interested in attending the WPPI Energy Regional Dinner Meeting at River's Bend in Green Bay to be held on June 30, 2022, should notify the General Manager.

Being no further business, the meeting was adjourned.

Scott Busse, Secretary