

UTILITIES COMMISSION MEETING

CITY HALL

6:00 P.M.

AUGUST 24, 2021

MEMBERS PRESENT: John Klinzing, Scott Busse, Pauly Paul, Brad Hess and Marc Stephanie

OTHERS PRESENT: Randy Jaeckels, Paula Pethan, Brad Zank, Doug Schneider, Ian DeMarre, Tom Pafford, Justin Schneider, Kathy Kovach, Klein Vogel, Nathan Boehnlein and Sara Wipperman

President Klinzing called the August 24, 2021, monthly meeting of the New Holstein Utilities Commission to order.

The Business Manager verified that the meeting was properly announced.

A motion was made by Busse, seconded by Stephanie, and carried to approve the August 24, 2021, agenda.

A motion was made by Stephanie, seconded by Hess, and carried to approve the minutes of July 27, 2021, meeting.

President Klinzing welcomed the visitors. Sara Wipperman addressed the Commission regarding the lead service lateral waters project. She was acting as a representative for a few other citizens. It was asked if there was a ballpark cost to those having their services replaced in 2022. The General Manager stated that we could only tell them what the cost was this year as the project will be rebid for next year. The cost for 2021 is approximately \$54.00/ft. with each property owner receiving a grant equal to about 75% of their cost. Businesses without a residence are not eligible for the DNR grant, but the Utilities is looking into other options for grants that may be available to them. The other question was how the properties were selected for this year's project. The General Manager replied that it was based on streets that had water/wastewater infrastructure replacements completed over the past 20 years. Ms. Wipperman left the meeting at this time.

A motion was made by Hess seconded by Stephanie and carried to approve the monthly bills, totaling \$601,439.05.

The Treasurer's report as of July 31, 2021, indicated the following balances: checking account (unrestricted) – **\$494,358.93**; Savings and Investments (restricted) - **\$243,411.07**; Electric/Water Reserve Funds(restricted) - **\$748,388.84**; Rural Development Bond Reserve Account(restricted) - **\$34,220.74** for a total of **\$1,520,379.58**.

The financial statements for the month of July 2021 were reviewed.

A motion was made by Busse, seconded by Stephanie, and carried to adjourn and reconvene in closed session to discuss employment, promotion – performance evaluation, benefits and/or compensation of employees per Wisconsin State Statute §19.85(1) (c).

A motion to adjourn and reconvene in open session was made by Stephanie, seconded by Hess. Pafford, J. Schneider, Kovach, Vogel and Boehnlein left the meeting at this time.

D. Schneider gave a monthly supervisory report on the water and wwtp department projects worked on over the past month. The contractors at the Tecumseh site are using water for the demolition, approximately 30,000 gallons a week. The usage is being metered. Zank found a new supplier for water softeners, resulting in a savings of at least \$200.00 per softener. It is the same softener we currently purchase. The pump cleaning and pipe upgrade at wellhouse #1 is going smoothly. There will be a delay in the completion due to a back order of the well pump. The wwtp saw a huge increase of flow entering the system on the days of the torrential rains. This did not cause any major issues in the running of the plant. A business

used a chemical which entered our system causing some issues with our recent toxicity testing. The business was contacted, and the General Manager and staff are working with the customer to resolve the issue.

As requested at the July meeting, detail costs for the advanced metering infrastructure (AMI) pilot program were presented by the General Manager. The cost for the equipment to be purchased would be \$3,104.00 and the billing costs from WPPI Energy are projected to be \$5,021 for 2022 and \$833.34 for the last two months of 2021. The billing costs are higher than they are currently, but cost will not rise at the same rate as additional AMI meters are added to the system. A motion was made by Busse, seconded by Stephanie and carried to move forward with the AMI Pilot program as presented by the General Manager.

The General Manager discussed the 2022 budget process and mid-range project planning. It is the goal to have a budget of large expenses out to ten years in the future. A preliminary budget will be presented in September with the final budget targeted to be approved in November.

A thank you note from the Safety Day Coordinator, Marketing Manager from Ascension Calumet Hospital for the donation of items given to the children attending the Safety Day event was acknowledged.

Being no further business, a motion was made by Stephanie, seconded by Hess to adjourn the meeting.

Scott Busse, Secretary

**SANITARY SEWER COMMISSION MEETING
FOLLOWING THE NEW HOLSTEIN UTILITIES MEETING**

CITY HALL

August 24, 2021

MEMBERS PRESENT: John Klinzing, Scott Busse, Brad Hess and Marc Stephanie

OTHERS PRESENT: Randy Jaeckels, Paula Pethan, Ian DeMarre, Brad Zank and Doug Schneider

President Klinzing called the regular monthly meeting of the New Holstein Sanitary Sewer Commission to order.

The Business Manager verified that the meeting was properly announced.

A motion was made by Busse, seconded by Stephanie, and carried to approve the August 24, 2021, agenda.

A motion was made by Hess, seconded by Stephanie, and carried to approve the minutes of the July 27, 2021, meeting.

A motion was made by Stephanie, seconded by Hess, and carried to approve the monthly bills, totaling, \$30,922.81.

The Treasurer's report as of July 30, 2021, indicated the following balances: checking (unrestricted) - \$86,147.48 operating funds; replacement fund (restricted) - \$89,708.48 and Money Market account (loan payments/HRA) (restricted) - \$64,806.63 for a total of \$240,662.59.

Under forthcoming events, the Commission was informed of the Point Beach Solar Energy Center Event for WPPI Energy which will be held September 23, 2021. Those interested in attending should contact Jaeckels. The next Utilities Commission meeting was set for Tuesday, September 28, 2021, at 6:00 p.m., beginning with a facility tour at the WWTP.

Being no further business, the meeting was adjourned.

Scott Busse, Secretary