

UTILITIES COMMISSION MEETING

CITY HALL

5:30 P.M.

January 23, 2024

MEMBERS PRESENT: Scott Busse, Pauly Paul and Brad Hess

OTHERS PRESENT: Marc Stephanie and Kathy Kovach

Secretary Busse called the January 23, 2024, monthly meeting of the New Holstein Utilities Commission to order.

The Business Manager verified that the meeting was properly announced.

A motion was made by Hess, seconded by Paul, and carried to approve the January 23, 2024, agenda.

A motion was made Hess, seconded by Paul, and carried to approve the minutes of the December 28, 2023.

A motion was made by Hess, seconded by Paul, and carried to approve the monthly bills, totaling **\$620,202.06**.

No Visitors

The Treasurer's report as of December 31, 2023, indicated the following balances: checking account – **\$468,313.96**; Savings and Investments - **\$403,387.58**; Electric/Water Reserve Funds – **\$1,414,407.09**; Water Refinance Bond **\$33,525.76** for a total of **\$2,319,634.39**.

The financial statements for the month of December were reviewed.

A motion was made by Hess, seconded by Paul, and carried to proceed with the Letter of Intent to purchase the building at 1821 Roosevelt for \$496,000.00. The Utilities will rent the building at \$4,100.00 a month of which \$500.00 of each monthly lease payment shall be credited towards the building purchase, until the Public Service Commission (PSC) approve the purchase. The General Manager will contact Excel Engineering, Inc. with these developments.

Discussion on creating a policy for water lateral replacement was tabled to a later date.

A letter of retirement from Thomas Pafford, Electric Foreman was received stating his last date of work will be February 29, 2024, with a retirement date of April 2, 2024. A motion was made by Hess, seconded by Paul, and carried to accept the letter of retirement.

Being no further business, a motion was made by Hess, seconded by Paul, and carried to adjourn the meeting.

Scott Busse,
Secretary

**SANITARY SEWER COMMISSION MEETING
FOLLOWING THE NEW HOLSTEIN UTILITIES MEETING**

CITY HALL

January 23, 2024

MEMBERS PRESENT: Scott Busse, Pauly Paul and Brad Hess

OTHERS PRESENT: Marc Stephanie and Kathy Kovach

Secretary Busse called the regular monthly meeting of the New Holstein Sanitary Sewer Commission to order.

The Business Manager verified that the meeting was properly announced.

A motion was made by Hess, seconded by Paul, and carried to approve the January 23, 2024, agenda.

A motion was made by Hess, seconded by Paul, and carried to approve the minutes of the December 28, 2023, meeting.

A motion was made by Hess, seconded by Paul, and carried to approve the monthly bills, totaling, **\$118,556.78**

The Treasurer's report as of December 31, 2023, indicated the following balances: checking - **\$319,270.48** operating funds; Savings and Loan Accounts - **\$151,787.05** and Money Markets- Replacement Fund account- **\$143,024.90** for a total of **\$614,082.43**.

The next Utilities Commission meeting was set for 5:30p.m. on Tuesday, February 27, 2024.

Being no further business, a motion was made by Busse, seconded by Hess, and carried to adjourn the meeting.

Scott Busse,
Secretary